

WP Testimony Plus

USER'S GUIDE

Testimony Plus Documentation

WP Testimony Plus is a WordPress designed to add and display testimonials from users of the different products and/or services that you offer. Unlike many other testimonial plugins out there, WP Testimony Plus has been developed to be more flexible as you can fully customize the design and layout of not just the testimonial but the forms as well. Additionally, you can add as many styles and forms as you need and like.

Note: The lite version of the plugin lacks the following features and options: Rich Snippets Settings, Video Thumbnail, Slider Layout and Hover Effect.

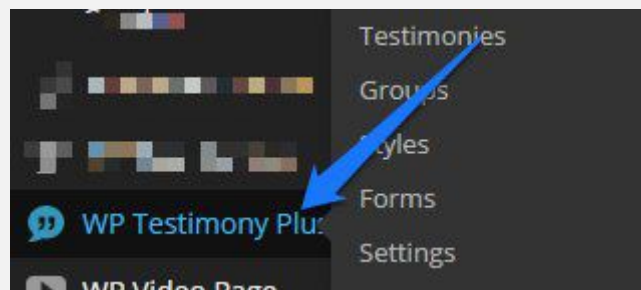
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How to Use WP Testimony Plus

This guide assumes that you have already logged in to your WordPress admin area and that you have already installed and activated **WP Testimony Plus**.

Once the plugin has been activated, you should see from the left admin panel its plugin option.

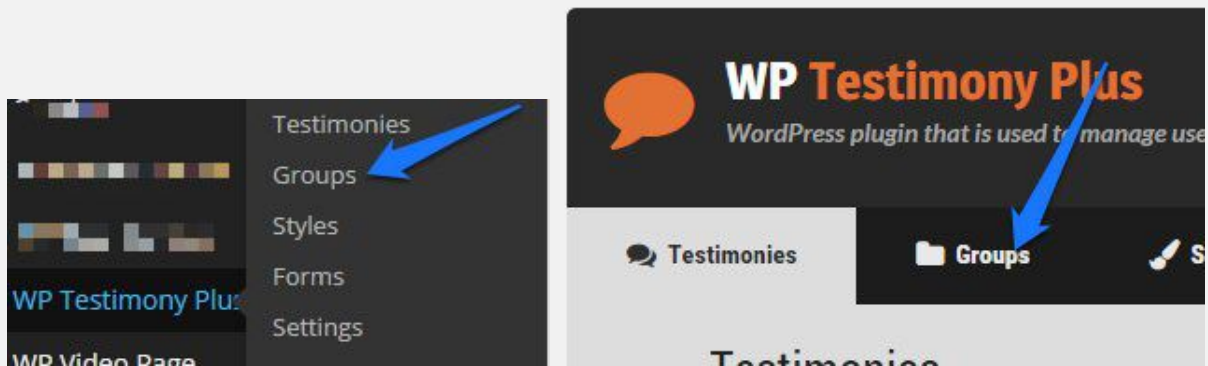


How to Create a Testimony/Testimonial

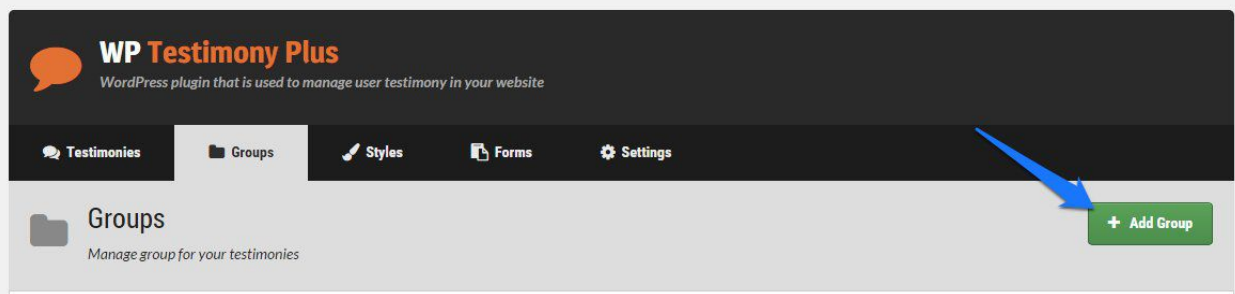
How to Create Groups

In order to create a testimony/testimonial, you would need to create a group first to facilitate the display of testimonies/testimonials according to which product and/or services it belongs.

1. Hover your cursor over the WP Testimony Plus menu item from the left admin panel then click **Groups**. Alternatively, you can create the menu item itself then from the plugin's testimonies page, click the **Groups** tab as shown in the following images.



2. Once you are inside the **Groups** page, click the green **Add Group** button.



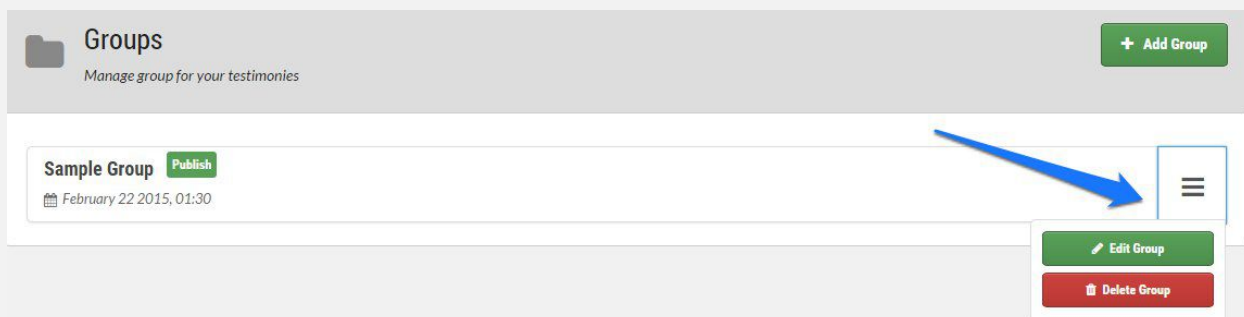
3. Supply the following fields with the corresponding appropriate information.

The image shows the 'Add New Group' form in the WP Testimony Plus plugin. The form has a header with a plus icon and the title 'Add New Group' with the subtitle 'Add new testimony group'. Below the header, there are three input fields: 'Title', 'Description', and 'Order'. Each field has a corresponding help icon (a question mark in a circle) to its right. At the bottom of the form, there is a blue button labeled 'Create Group' with a plus icon.

- **Title.** Fill in this field with a unique name, which could either be the name of the product or service, that can help you easily identify this group from the rest for management purposes.
 - **Description.** Enter a short description of the group created to further add information for easily determining the group during management.
 - **Order.** Should be supplied with a numerical value from 0 onwards that would determine the order of how the groups will be displayed.
4. Once all fields have been filled in, checked and finalized, click the **Create Group** button to save and add the group.

How to Manage Groups

1. To edit or delete previously created groups, hover your cursor over the plugin's menu item from the left admin panel.
2. Once inside the **Groups** page, you should see a list of your previously created groups that are listed in order you specified when you have created each.
3. On the far right section of each group is an icon that when clicked, displays an option to manage the group.



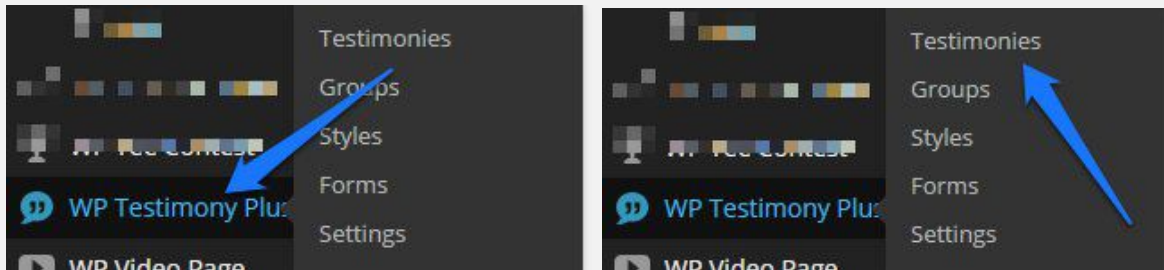
4. Click **Edit Group** button to make changes on the previous entry of the group. And, click **Delete Group** should you like to delete the group.

How to Add Testimonies/Testimonials

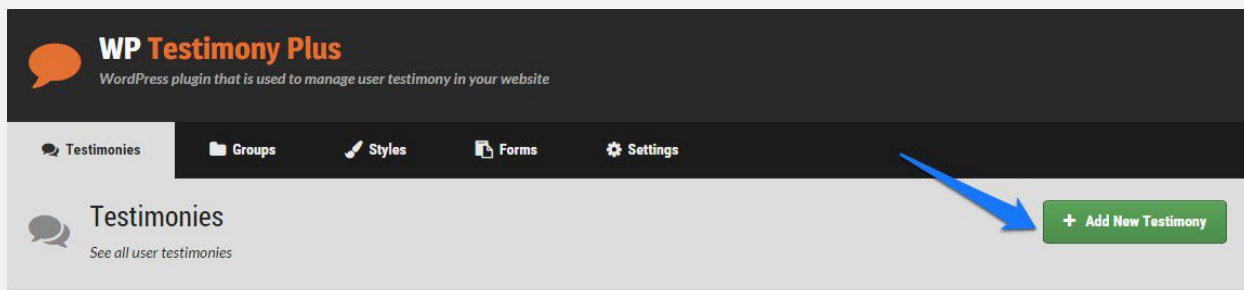
With this plugin, you have 2 options how to add testimonies/testimonials. First, manually add testimonies/testimonials through the plugin and the other one is to let the user fill in and submit the testimony/testimonial form specific to a group(product or services).

How to Add Testimonies/Testimonials Manually

1. Click the plugin's menu item from the left admin panel or hover your cursor over it and click **Testimonies** to access the **Testimonies** page.



2. Once you are inside the **Testimonies** page, click the **Add New Testimony** button.



3. Supply the necessary fields with the appropriate information and configure the necessary settings according to your preference.

+

Add New Testimony
Add new testimony for displaying in your website

Author Name

?

Author URL

?

Author Info

?

URL for Author Info

?

Open URL in New Tab

On Off

?

Author Email

?

Title for testimonial

?

Thumbnail Settings

Type

Image

?

Select Image

No image

Select an image or upload new image using the button below.

Select Photo

?

Link Url

?

Open URL in New Tab

On Off

?

Content for testimonial

Add Media

Visual Text

InstaMember
B I ABC
Paragraph
Formats
Font Family
Font Sizes
InstaBuilder

p

Rating

1 Stars

?

Single Page Settings

Single page allows a testimony to the viewable content of the details on a separate page. On the list of testimony will be added a direct link to the single page.

Activating Single Page

On Off

?

Content

Add Media

Visual Text

InstaMember
B I ABC
Paragraph
Formats
Font Family
Font Sizes
InstaBuilder

p

Attributes

Group

Sample Group

Add New

?

Order

0

?

Create Testimony

- **Author Name.** Supply this field with the name of the person/company who/that provided the testimony/testimonial.

- **Author URL.** Enter in this field the complete URL of the author/company, if applicable.
- **Author Info.** Fill this field with any information related to the person/company providing the testimony/testimonial such as the position (e.g: CEO, Supervisor, Executive Assistance).
- **URL for Author Info.** Enter the complete URL that supports the author info, if applicable.
- **Open URL in New Tab.** Turn the switch **On** if you prefer to have the links open a new tab or window whenever a user clicks on it.
- **Author Email.** The email of the person/company.
- **Title for testimonial.** The heading of the testimonial when displayed on your site.
- **Content for testimonial.** Use the WYSIWYG editor to enter the content of the testimony/testimonial the person/company has provided.
- **Activating Single Page.** Turn the switch **On** if you would like a specific testimonial to have a single page that includes further content of the testimony/testimonial.
- **Content.** Supply this field with the full contents related to the testimony/testimonial where it is linked from. Contents supplied in this field will only be available if the **Activating Single Page** has been turned on.

Thumbnail Settings

- **Type.** Choose the type of medium you would like to be displayed with the contents of the testimony/testimonial.
 - ◆ **Image.**
 - ✓ **Select Image.** Click the **Select Photo** button to upload the image of the person/company from your computer or select a previously uploaded one from your the WordPress media library.
 - ✓ **Link URL.** Supply this field with a complete URL of where you would like to redirect the user should he/she clicks the thumbnail image.
 - ✓ **Open URL in New Tab.** Turn the switch **On** to open a new tab or window when the user clicks the thumbnail image.

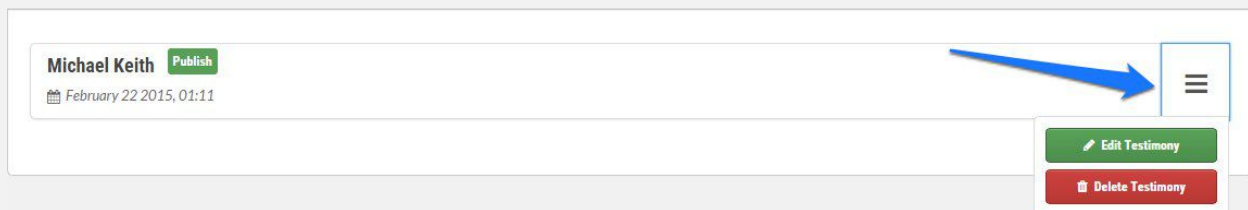
- ◆ **Video.** Note that this option is not available in the lite version of the plugin
 - ✓ **Preview.** Click the **Select Photo** button to upload a preview/splash image of the video.
 - ✓ **Video URL.** Supply this field with the complete URL of the video to be played when a user clicks the thumbnail.
 - ✓ **Open video in Modal Window.** Turn the switch **On** if you would like to display the video in a modal/pop-up window instead of going off the site to render the video.

Attributes

- **Group.** Choose from the dropdown which group should this testimony/testimonial belongs that would later be used to set the shortcode to display testimonies/testimonials.
 - **Order.** Supply this field with a number from 0 onwards that would determine the order of the testimony/testimonial when displayed.
4. Once all necessary fields and settings have been filled in, configured and finalized, click the **Create Testimony** button to save and add the testimony/testimonial.

How to Manage Testimonies/Testimonials

1. To manage previously created and/or submitted testimonies/testimonials, start off by clicking the plugin's menu item from the left admin panel.
2. Once you are inside the **Testimonies** page, all testimonies/testimonials that have been created or submitted will be listed and beside each of it is an icon to manage the individual testimonies/testimonials.



3. Click the icon then the green **Edit Testimony** button next, to make changes on testimony/testimonial.

4. Click the red **Delete Testimony** if you would like to delete the testimony/testimonial. Note that once you confirm and proceed with this action, all data will be lost and removed.

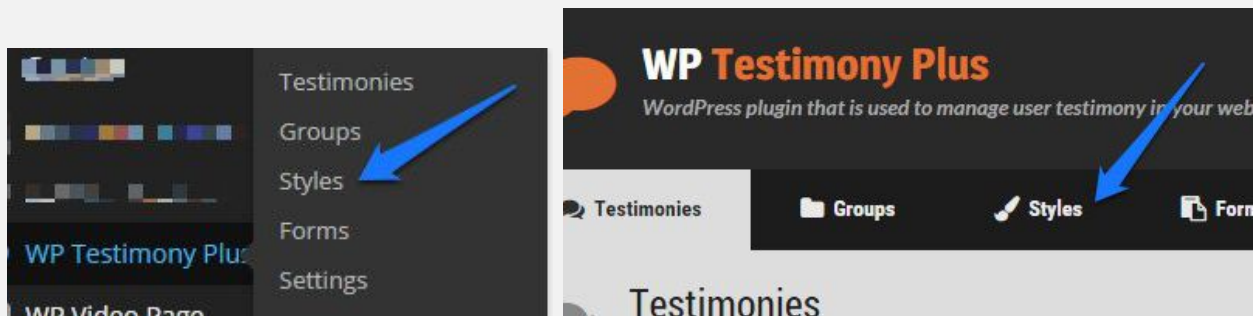
How to Display Testimonies/Testimonials and Testimony/Testimonial Form(s)

How to Display Testimonies/Testimonials

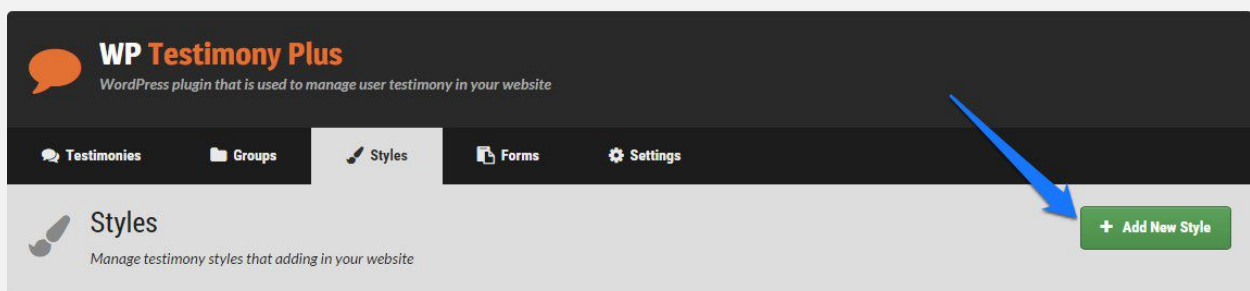
Before you can actually display testimonies/testimonials on your site, you will need to have at least 1 style to assign and use to display testimonies/testimonials.

How to Create a Testimony/Testimonial Style

1. Hover your cursor over the plugin's menu item from the left admin panel then click **Styles**. Optionally, you can click the menu item itself and once inside the **Testimonies** page, click the **Styles** tab next.



2. Once you are inside the **Styles** page, click the green **Add New Style** button to start adding styles for your testimonies/testimonials.



Add New Style

Add new style for testimony

Title

Main Box Style Options

PositionLeft?

Background ColorColorTransparentSelect Color?

Text ColorSelect Color?

Link ColorSelect Color?

Link Hover ColorSelect Color?

BorderpxSelect Color?

Border RadiusNone?

Space with bubble box0px?

ShadowNone?

AlignmentLeft?

Bubble Style Options

Background ColorColorTransparentSelect Color?

Text ColorSelect Color?

BorderpxSelect Color?

Border RadiusNone?

ShadowNone?

Bubble ArrowOnOff?

Quote IconOnOff?

Content Options

Show ThumbnailOnOff?

Show SubtitleOnOff?

Show RatingOnOff?

Italic in Text TestimonialOnOff?

Link More Title

Thumbnail Options

Heightpx?

Widthpx?

Cropping ImageTrueFalse?

BorderpxSelect Color?

Border RadiusNone?

Default ImageNo image

Select an image or upload new image using the button below.

Select Photo

Layout Options

Layout TypeGridSlider?

ColumnOne Column?

Pagination LinkOnOff?

Alignment

Left

?

Hover Effect

Effect that is executed when the user directs the cursor to the testimonial box.

Select Effect

None

?

Button Style

Button Style

Flat

?

Button Color

Clean

?

Create Style

- **Title.** Enter in the field a unique title that would easily help you identify the style from the rest when managing styles.

Main Box Style Options. This section contains options to set the style of the main box where all the main information of the person/company providing the testimony is contained.

- **Position.** Determines the position of the main box relative to the testimony/testimonial content.
- **Background Color.** Select **Color** then use the built-in color picker to select the background color you want to apply to the main box. Turn the switch to **Transparent** if you would like to make the main box background to be transparent.
- **Border.** Supply the input field with a numerical value equivalent to the border width in pixels then use the color picker to set the border's color.
- **Border Radius.** This option determines the application and extent of border radius to the main box.
- **Shadow.** Determines whether to apply a shadow effect and the size of the shadow casted on the main box.
- **Bubble Arrow.** Turn the switch **On** if you would like to enable an arrow from the bubble pointing from the main box.
- **Quote Icon.** Turn the switch **On** to display the quote icon on the testimony/testimonial icon.
- **Alignment.** Determines the alignment of the icon and testimony/testimonial content.
- **Hover Effect.** Choose an animation effect that will be applied on the testimony/testimonial whenever the cursor is hovered over it. Note that this option is not available on the lite version of the plugin.

Content Options

- **Show Thumbnail.** Turn the switch **On** to display the thumbnail image of the person/company providing the testimony/testimonial.
- **Show Author Information.** The switch determines whether to show or hide the author information. Turn the switch **On** to display and **Off** to hide.
- **Show Rating.** Turn the switch **On** to enable the display of the ratings the person/company has provided to the product or services he/she purchased.
- **Italic in Text Testimonial.** Turn the switch **On** to apply italic font style to the testimony/testimonial content and **Off** if you prefer to display the contents normally.
- **Link More Title.** Supply this field with the label of the button that opens the single page of the testimony/testimonial. Leaving this field blank will set the button to the default label Read More.
- **Layout Options**
- **Layout Type.** Determines how the testimonies/testimonials are displayed on a post/page.
 - ◆ **Grid.** Displays the testimonials in grids depending on the number of columns specified.
 - ✓ **Column.** The number of columns to display the testimonies/testimonials.
 - ✓ **Pagination Link.** Turn the switch **On** to enable the pagination feature to navigate in viewing testimonies/testimonials.
 - ◆ **Slider.** Displays and renders the testimonials in a slider.
 - ✓ **Slide Effect.** Determines the animation effect of how the slide moves to the next slide.
 - ✓ **Slider Animation Speed.** Supply this field with a numerical value equivalent to how fast the animation is rendered in milliseconds.
 - ✓ **Slider Animation Delay.** Fill the field with a number that corresponds to the animation delay to be applied on the slider in milliseconds.
 - ✓ **Navigation.** Define the method of navigation you would like to implement when moving between sliders.

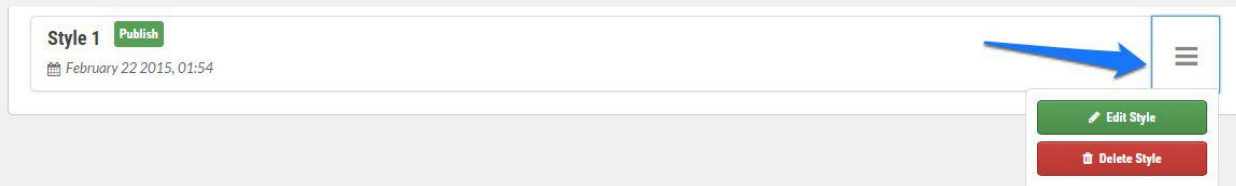
Button Style

- **Button Style.** Use the dropdown to define the button style of the read more button linking to the single page of the testimony/testimonial.
- **Button Color.** Use the the dropdown and select from the predefined colors you would like to apply to the read more button.

4. Click the **Create Style** button to add and save the style.

How to Manage Testimony/Testimonial Styles

1. To manage testimony/testimonial styles, start by moving your cursor over the plugin's menu item from the left admin panel then click **Styles**.
2. Inside the **Styles** page, you should see all your previously created styles listed and beside each style is an icon that will trigger options to manage each style.

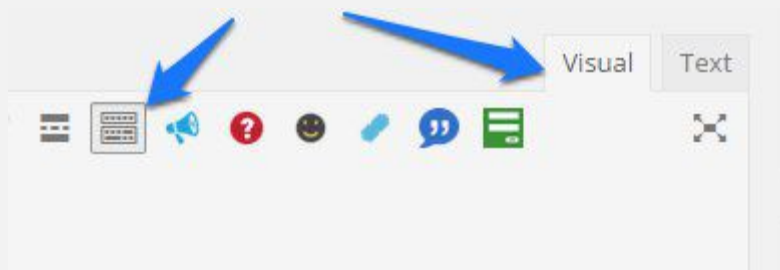


3. Click the **Edit Style** button to make changes on the style.
4. Click the **Delete Style** button to delete it. Note that once the style is deleted, it will no longer be available for use and all date previously saved shall be deleted as well so proceed with caution.

How to Display Testimonies/Testimonials

Now that you already have all the available information required to display the testimonies/testimonials, the following guide will walk you through on getting your testimonies/testimonials to show on your pages or posts.

1. Add new or edit an existing page or post where you would like to add testimonies/testimonials.
2. Once you are inside the WordPress editor, make sure that you are in Visual Editor mode and the toolbar toggle has been enabled.



3. Click the blue bubble icon.



4. A popup window should be triggered containing necessary fields you would need to configure to display the desired testimonies/testimonials on the page or post.

Insert Testimonials

Group

Sample Group

Order By

Order Attribute

Ascending

Limit

Style

Style 1

Product Being Reviewed

?

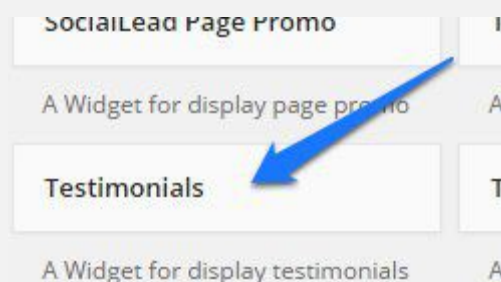
Insert Testimonials

- **Group.** From the dropdown, select what group you would like to display the testimonies/testimonials from.
- **Order By.** Select from the dropdown how you would like the order testimonies/testimonials to be and whether to display it in ascending or descending order.
- **Limit.** Supply this field with a numerical value that is equivalent to the number of testimonies/testimonials that should be available for display on the page or post.
- **Style.** Use the dropdown to select one style to apply on the testimonies/testimonials that will be displayed on the page or post.
- **Product Being Reviewed.** Supply this field with the name of the product or service that the person/company is making a testimony/testimony of. Leaving this field empty will default to the product or service name supplied in the plugin's settings page.

5. Once you have provided all necessary information in every field, checked and finalized, click **Insert Testimonials** to generate the shortcode that will enable the display of the testimonies/testimonials on the page or post.

How to Display Testimonies/Testimonials in Sidebars

1. To display testimonies/testimonials in sidebars, navigate to **Appearance -> Widgets**.
2. Search for the WP Testimony Plus widget with the heading **Testimonials**.



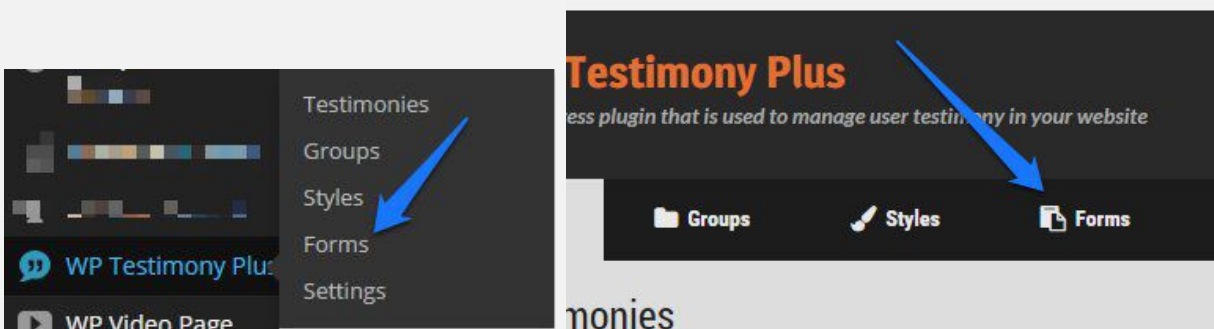
3. Drag the widget to the desired location in the sidebar.
4. Once you have placed it in the sidebar, supply the necessary fields with your preference to display testimonies/testimonials.

How to Display Testimony/Testimonial Form

In order to display a testimonial form to a page or post, you will need to create at least one form to use.

How to Create a Testimony/Testimonial Form

1. Hover your cursor on the plugin's menu item from the left admin panel then click **Forms**. You can also click the menu item itself and once you are inside the **Testimonies** page, click the **Forms** tab.



2. Once you are inside the **Forms** page, click **Add New Form**.
3. Supply the fields with the appropriate information.

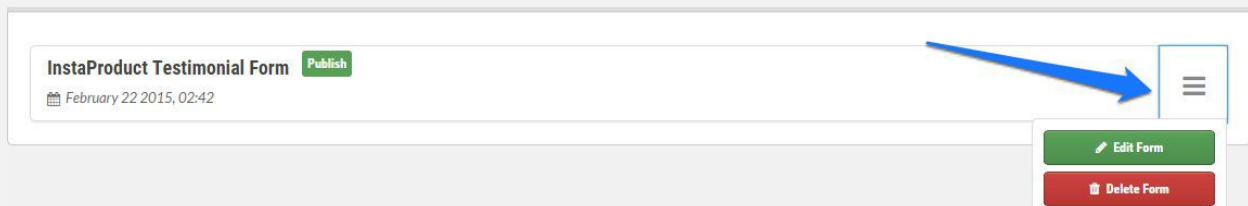
The image shows the 'Add New Form' page in the WP Testimony Plus plugin. The page has a header with a plus icon and the text 'Add New Form' and 'Add new testimony front-end form'. Below the header, there are several form fields: 'Title' (text input), 'Description' (text area), 'Input Name' (text input with 'Input label' placeholder), 'Input Email' (text input with 'Input label' placeholder), and 'Input Testimonial' (text input with 'Input label' placeholder). Each input field has a corresponding 'Input placeholder' field and a help icon (question mark).

- **Input Testimonial.** Supply the first field with the label of the testimonial field of the form and the next field with the placeholder.
- **Input Testimonial Title.** Turn the switch **On** if you would like to offer the testimony/testimonial provider the option to add a title to the testimony/testimonial. If the switch is turned on, supply the first field with the label and the second field with the placeholder.
- **Input Author Info.** Turn the switch **On** if you would like to have the author info to be available for users to fill in when submitting a testimony/testimonial. If the switch is turned on, supply the first field with its label and the second field with the placeholder.
- **Input URL.** Turn the switch **On** if you would like to provide the user a field where they can add the URL of the author info when submitting a testimony/testimonial. If the switch is turned on, supply the first field with its label and the second field with the placeholder.
- **Input Rating.** Turn the switch **On** if you would like to offer the users the ability to add a rating with their testimony/testimonial. If the switch is turned on, supply the input field with the label of the field.
- **Submit Button Label.** Fill this field with the label of the testimony/testimonial form submit button.
- **Save Testimony to Group.** From the dropdown, select which group should the submitted testimony/testimonial be added when somebody fills the form.
- **Thank You Message.** Use the WYSIWYG editor to create a message that will be displayed once a user successfully submits a testimony/testimonial.
- **Error Message.** Use the WYSIWYG editor to compose a message that will be displayed on the screen when there is an error upon the submission of the testimony/testimonial form.
- **Send Notification Email.** Tick this checkbox to notify the site administrator that a new testimony/testimonial has been submitted through this form.
- **Send Email To.** Enter the email of the recipient that will receive the email notification. Leaving this field empty will default to the site administrator's email address.

4. Once all fields have been filled in, checked and finalized, click **Create Form** to add and save the form, ready for use.

How to Manage Testimony/Testimonial Forms

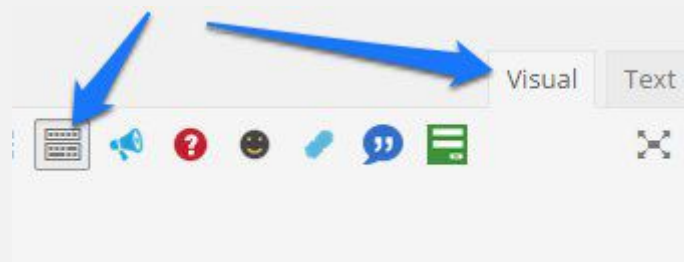
1. To manage testimony/testimonial forms, start by moving your cursor over the plugin's menu item from the left admin panel then click **Forms**.
2. Inside the plugin's **Forms** page you should see all forms you have previously created listed, each has this icon on the far right portion that will trigger management options.



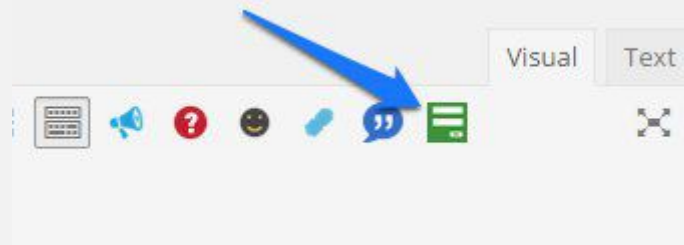
3. Click the **Edit Form** button to modify the form.
4. Click the **Delete Form** button to delete the form. Note that once you have confirmed the action, this is irreversible and all data previously saved will be permanently removed.

How to Display a Testimony/Testimonial Form

1. Add new or edit existing page or post where you would like to insert a testimony/testimonial form.
2. Make sure that the WordPress editor is in Visual Editor mode and the toolbar toggle has been enabled.



3. To add the testimony/testimonial form to the page or post, click the green form icon.



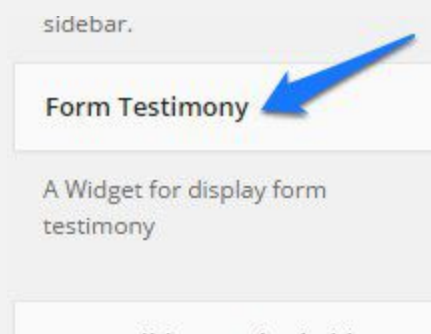
4. This should trigger a popup window containing options that will generate a shortcode to display the testimony/testimonial form on the page or post.

Insert Form Testimony		x
Form	InstaProduct Testimonial Form ▼	
Display	Inline ▼	
Input Label	<input checked="" type="checkbox"/> On <input type="checkbox"/> Off	
<button>Insert Form</button>		

5. Once you have filled in the necessary fields, checked and finalized, click **Insert Form** button to automatically generate the appropriate shortcode to display the testimony/testimonial form on the page or post.

How to Display Testimony/Testimonial Forms in Sidebars

1. To display testimony/testimonial forms in sidebars, navigate to **Appearance -> Widgets**.
2. Search for the WP Testimony Plus widget with the heading **Form Testimony**.



3. Drag the widget to the desired location in the sidebar.
4. Once you have placed it in the sidebar, supply the necessary fields to display the testimony/testimonial form.

WP Testimony Plus Settings

General.

- **URL Slug.** Supply this field with your preferred content to use as the base when structuring the link of the testimony's/testimonial's single page.

Rich Snippet Settings. Settings under this section handles rich snippets which are detailed information displayed on search engines to help users with specific queries.

- **Activate Rich Snippets in Shortcodes.** If this option is enabled then Schema.org Aggregate Review data will be added to the layouts generated by shortcodes.
- **Activate Rich Snippets in Widget.** If this option is enabled then Schema.org Aggregate Review data will be added to the layouts in widgets.
- **Activate Rich Snippets in Single Page.** If this option is enabled then Schema.org Aggregate Review data will be added to the single page entries.

Product or Service being Reviewed. The search engines need to know what is being reviewed. Use one of the two options below to define what product or service is being reviewed. In addition, you can also set a custom product or service name for each layout you create with editor shortcode.

- **Use Groups as Products.** Turning the switch **On** will automatically set the group where the testimony/testimonial is saved to be the product or service reviewed.
- **Default Product/Service Name.** Supply this field with the default product or service name reviewed by the testimony/testimonial.

Thumbnail

- **Use Gravatar.** If the switch is turned **On**, the plugin will check if a thumbnail image has been supplied by the author. Otherwise, the plugin will check for the Gravatar service to find out if there is an account registered on the email and use the image saved on that account.